

PR Actuarial Ltd – Privacy Notice

PR Actuarial Ltd collects, stores, processes and shares the personal data primarily of the divorcing parties but also limitedly that of the instructing solicitors in line with data protection laws in force. This 'Privacy Notice' summaries what, why and how we collect, store and process this information and with whom we may share it, as well as outlines your rights. This privacy policy will be reviewed at least once annually.

What is 'Personal Data'?

Anything capable of identifying a living individual, such as a name, address, date of birth, bank account details, computer IP address, etc.

Personal Data PR Actuarial typically collects

Divorcing parties: name, date of birth, national insurance number, postal address, email address, telephone number, employment history, pension details, response to questionnaire regarding their relationship dates and any ill-health, Form E (financial disclosure when applying to the courts regarding divorce or dissolution), Form P (Pension Inquiry Form).

Instructing solicitors: name, employer, postal address, email address, website address, telephone number and fax number.

Sources of this Personal Data

Instructing solicitors, divorcing parties and the parties' pension schemes.

Why we collect this Personal Data

To fulfil our legitimate business interest as Expert Witness with regards to the parties' pensions.

Is this Personal Data safe?

Paper files are held in locked storage and electronic records are stored on a password protected computer in the UK to prevent unauthorised access.

Where is this Personal Data processed?

Electronically on a password protected computer in the UK.

With whom may PR Actuarial share this Personal Data?

Only with third parties you have given PR Actuarial consent.

How long do we hold the Personal Data?

No longer than necessary to carry out our duty as an Expert Witness and as required by law or regulation.

Will we use or share the Personal Data for direct marketing?

We will never send any marketing literature to the divorcing parties.

We may, however, contact solicitors where permitted by law.

What are your rights?

You have the right to know and request a copy free of charge of the personal data we hold on you and ask us to rectify, erase or block any inaccuracies. You may also request that we limit the way we use or share your personal data and can even request us to stop using it. Please note that if you withdraw your consent for our use of your personal data we will not be able to carry out our lawful obligation to act as an Expert Witness.

Contact Details

If you have any questions or wish to see the personal data we hold about you, please write to us at:

The Data Protection Officer, PR Actuarial Ltd, 534 Streetsbrook Road, Solihull, B91 1RD

Issues and Complaints

If you have a complaint about how we handle your data or its accuracy, please contact us as above.

If you are not satisfied with our response and still feel as though we have been negligent in our duties regarding your personal data and data protection laws, you can air your grievances to the UK's independent authority set up to uphold information rights in the public interest at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Cheshire, SK9 5AF

Telephone number: 0303 123 1113 or 01625 545 745

Website: www.ico.org.uk

Date this Privacy Notice was issued/reviewed/updated. Version 3 – Mar 22